

MINUTES

City of Wolfe City

June 11, 2018

Present: Sharion Scott, Mayor, Rita Dodson, Jamie Moore, Betty Malone, Cory McElwrath
City Attorney Abigail Sullivan
Absent: Richard Owens

1. Call to Order

Meeting called to order @ 6:00 by Mayor Sharion Scott

2. Invocation

Invocation by Sharion Scott

3. Pledge of Allegiance

4. Swear in newly elected City Council members

Newly elected City Council members, Cory McElwrath & Betty Teel Malone, took their oath of office and were sworn into office by City Secretary Sondra LaFavers

5. Discussion and action to elect a Mayor Pro-tem

**Motion by Rita Dodson to nominate Jamie Moore as Mayor Pro-tem
2nd by Betty Malone All in favor Motion passed**

6. Presentations

No presentations

7. Citizens to be Heard

Joe Hodge spoke to the City Council about his concerns with dogs running loose in his neighborhood. He said that they are constantly running loose, "messaging" in his yard and he found his 14 yr old cat dead & mangled in his yard from an apparent dog attack. He is concerned about the citizens and mostly children that are playing within the city that could be attacked by the dogs that are running loose throughout the city. Mr. Hodge was also concerned about some of the yards in the city that are not being maintained. They have junk and tall grass that needs to be cleaned up.

8. Consent Calendar

City Council Meeting Minutes – May 14, 2018

Motion by Rita Dodson to approve the minutes from May 14, 2018 with the correction to item #8 showing that the second on the motion made by Dick Owens was made by Rita Dodson.

2nd by Jamie Moore All in favor Motion passed

9. City Staff/City Council Reports or Proposed Agenda Items

Police Chief Report; Court Clerk/Water Clerk report; Public Works Dept.;
City Secretary report & financial reports; Mayor's reports

**Motion by Rita Dodson to accept the City Staff reports, financial reports & Mayor's report
2nd by Betty Malone All in favor Motion passed**

Jeff Honea was not present for the meeting.

Jamie Moore said that she wanted the code enforcement log by end of day 6/12/18.

Sharion Scott said that she would check on the log and the letters with Jeff Honea.

*Abigail Sullivan suggested that a log be kept with a record of the citation and/or warning
and what the status is with this violation.*

10. Ordinances/Resolutions

No Ordinances or Resolutions

11. City Council Discussion

- A. Discussion/action to approve the audit for FY 2016-17 from Scott, Singleton & Fincher, Inc.
including discussion of how the 1033 program sales impact our budget & balance sheets.

*Tommy Nelson present the final audit report for FY 2016-2017 and answered
questions from the City Council*

**Motion by Betty Malone to accept & approve the financial audit report from
Scott, Singleton & Fincher, Inc. for FY 2016-17 presented to the
City Council by Tommy Nelson.**

2nd by Cory McElwrath All in favor Motion passed

- B. Discussion and/or action to approve agreement between City of Wolfe City and the WCVFD
to purchase replacement bunker gear, pending outcome of TPWD grant application.

NO ACTION

*Bryan Dawson talked with the City Council about the need to replace some of
the WCVFD fire suits that are close to their expiration date. WCVFD has
applied for a grant through the TPWD for \$15,000 that will cover the cost of
replacing the fire suits. They can get pricing through the intergovernmental
agreement with Plano FD which would give the WCVFD discounted pricing
according to the Plano FD agreement with the Vendor.*

*Mr. Dawson asked the city council if they would consider matching the WCVFD
if the grant was not approved. Possibly matching suit for suit or whatever
agreement could be made when the time comes. The TPWD grants should be
awarded by June 20, 2018.*

*The City Council is going to include discussion about support of the WCVFD
fire suits in our annual budget.*

- C. Discussion and/or action of the progress of the installation of the stop signs on Mill St and the
installation of the 20 mph signs.

NO ACTION

*B.J. McDaniel informed the City Council that all of the stop signs and 20 mph signs
have been installed.*

- D. Discussion and/or or action concerning issued Burn & Building permits and the consequences of not obtaining a permit

Motion by Jamie Moore to issue burn permits for all outside burns and issue citations to anyone burning without a permit.
2nd by Cory McElwrath All in favor Motion passed

Motion by Jamie Moore that a communication be created that defines when a permit is required for building and/or construction with the costs associated with said permit.
2nd by Rita Dodson All in favor Motion passed

- E. Discussion and/or action of current dog ordinances and violations of the ordinance and dealing with dogs at large.

Jamie Moore expressed her concern about dogs running loose within the city and that she wants the dog ordinance to be enforced. She had had several scary encounters with dogs while out walking/running with her children and is concerned that someone is going to be bitten or worse, attacked.

Sharion Scott has talked with the Commerce Animal Shelter and they have 2 options for taking in stray dogs.

1 Commerce Shelter will take dogs for a fee of \$100 to be held in their facility and will be started on shots, microchipped and housed for the allotted time set forth by the shelter. If the owner comes forward and claims the dog, they will be charged the \$100 fee to retrieve their dog. If the owner never comes forward and the dog is suitable for adoption, the shelter will contact the SPCA or another no kill shelter and try to get them to pick up the dog and it will be put up for adoption at the organizations facility.

#2 Commerce Shelter will take a dog for the fee of \$50 after the dog has been held for 48 hrs by the city and no owner coming forward to claim the dog. After the 48 hrs, the dog can be taken to the shelter and it will be euthanized by the shelter that day.

The City Council discussed how we would possibly recover the costs if we were forced to take the dog to the shelter. This item will be researched and brought back to the City Council at the appropriate time

Motion by Jamie Moore that the dog ordinance be enforced by WC law enforcement; loose dogs are to be picked up and sheltered with pictures put on Facebook for owners to claim their dog; when owner claims the dog, a violation will be issued to the owner; if the dog is not claimed after 48 hrs, the dog will be taken to the Commerce Animal Shelter.

2nd by Cory McElwrath All in favor Motion passed

- F. Discussion and/or action to propose an agreement with WCISD a curfew for the park & security for the park.

Motion by Cory McElwrath that Mayor Scott take a proposal to the WCISD School Board that sets a curfew for the City Park of 10:30 p.m. to 7:00 a.m.
2nd by Rita Dodson All in favor Motion passed

G. Discussion and/or action to approve the sale of selected 1033 program inventory

Sharion Scott is going to get a list of all the 1033 items that are eligible to be sold and will have it at the next meeting on July 9th. Sharion Scott acquire letters from the stage agency in charge of the 1033 program stating that the items to be sold are indeed approved for sale.

Sharion Scott informed the City Council that the 1033 program requires the Mayor's approval yearly, which usually happens around September each year.

H. Discussion and/or action on filling the Public Works Director position.

NO ACTION

12. Executive Session

Adjourned into Executive Session @ 8:10 p.m.

Opened back in to Regular Session @ 8:15 p.m.

13. Take action on any item discussed in Executive Session

NO ACTION

14. Discussion of take aways and assigned tasks.

Sondra LaFavers & Sharion Scott are going to work on the permit list and fee schedule

Sharion Scott is going to talk with Jeff Honea:

building and burn permits; enforcing dog ordinance; code enforcement log to include date of notice, date to comply and date to appear.

15. Adjourn

Motion to adjourn by Betty Malone

2nd by Cory McElwrath

All in favor

Meeting adjourned @ 8:21 p.m.



Sondra LaFavers, City Secretary