

**MINUTES**  
**City of Wolfe City**  
**March 24, 2022**

*The March 21, 2022 meeting was cancelled due to severe weather & rescheduled for March 24, 2022*

***Present: Deana Williams, Amy Pickering, Cassie Lavery, Cory McElwrath***

***Absent: Jamie Moore***

***Mayor: Sharion Scott***

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**Regular Session Minutes**

1. Call to Order

***Meeting called to order by Mayor Sharion Scott @ 6:06 pm***

2. City Council Roll Call to determine quorum

***City Secretary called the roll and it was determined that there was a quorum present.***

***4 Present    1 absent***

3. Invocation

***Invocation by Chief Matthew Martin***

4. Pledge of Allegiance

5. Presentations

***No Presentations***

6. Citizens to be Heard

***No Citizens to be heard***

7. Approve/accept Consent Calendar

City Council Meeting Minutes - Regular Meeting February 14, 2022

***Motion by Cory McElwrath to accept the Minutes from February 14, 2022***

***2<sup>nd</sup> by Deana Williams***

***All in favor***

***Motion passed***

8. Approve/accept City Staff/City Council Reports or Proposed Agenda Items *(Non-agenda items may only be discussed by Councilmembers if the Councilmembers do so for the purpose of proposing that those items be placed on a future agenda.)*

Police Department Report; Court Clerk/Water Clerk report;  
Public Works Dept., including work order report;  
City Secretary report & financial reports; Mayor's reports

***Motion by Amy Pickering to approve the City Staff reports as presented***

***2<sup>nd</sup> by Cory McElwrath                      All in favor                      Motion passed***

***Councilmember Amy Pickering left the meeting @ 7:00 pm***

9. City Council Discussion

- A. Discussion and/or action to approve the extension of the WCYSA Contract

***Motion by Cory McElwrath to approve the extension of the WCYSA contract for a term of 5 years, that being March 1, 2022 to February 28, 2027***

***2<sup>nd</sup> by Deana Williams                      All in favor                      Motion passed***

- B. Discussion and/or action to on request for line extension for Peyton Webster.

***Tabled/no action                      Will put back on agenda for next meeting.***

- C. Discussion and/or action to adopt the Wolfe City Investment Policy as required by TWDB.

***Motion by Cory McElwrath to adopt the Wolfe City Investment Policy as required by TWDB***

***2<sup>nd</sup> by Deana Williams  
All in favor                      Motion passed***

- D. Discussion and/or action to approve plans for issuing burn permits within the city limits.

***Motion by Deana Williams for the city to stop issuing burn permits effective immediately.***

***2<sup>nd</sup> by Cassie Laverty  
All in favor                      Motion passed***

- E. Discussion and/or action to adopt the Hunt County Subdivision regulations

***Motion by Cory McElwrath to authorize the City Attorney's to draft a building and development regulation ordinance specific for Wolfe City.***

***2<sup>nd</sup> by Cassie Laverty                      All in favor                      Motion passed***

- F. Discussion and/or action concerning drainage in the S Jackson @ Hanna area with regard to 505 S Jackson

***Motion by Cory McElwrath to proceed with investigation of drainage issues pertaining to S Jackson @ Hanna area with regard to 505 S Jackson. Request recommendations from City Engineers.***

***2<sup>nd</sup> by Deana Williams***

***All in favor***

***Motion passed***

- G. Discussion and/or action to approve TCOG Low-Income Housing Water Assistance Program (LIHWAP) “Water Provider Agreement”

**Motion by Deana Williams to approve TCOG Low-Income Housing Water Assistance Program (LIHWAP) “Water Provider Agreement”**

**2<sup>nd</sup> by Cassie Laverty**

**All in favor**

**Motion passed**

- H. Discussion of City Council response to City Hall communications and emails.

***Sharion Scott discussed with City Council the importance of reading & responding to all city emails + getting their email set up on their phones so they will see when they have new emails. Everyone was in agreement to check their emails regularly.***

10. Executive Session

***No Executive Session***

11. Take action on any item discussed in Executive Session

***No Action***

12. Discussion of take aways and assigned tasks.

**Sondra – 1. order signs for the WCYSA ball fields posting that WC has a leash law**

**2. Place job advertisement in Fannin Co Leader, Leonard Graphic & on Facebook**

**3. Consult with KSA Engineers concerning drainage issue S Jackson @ Hanna**

**4. Consult KSA Engineers & City Attorneys concerning our obligation to provide water outside of the city limits.**

**5. Issue PO# for WCVFD uniforms that have been purchased**

**Caitlin – 1. Send Sondra the language for ad in paper for proposed building & development regulations. Must be published in the paper no later than April 8<sup>th</sup>**

**2. Draft building & development regulations specific for Wolfe City**

**Matthew Martin – Call report for the previous 12 month as requested by Cassie Laverty**

**13. NEXT MEETING DATE - APRIL 11, 2022**

**14. Adjourn**

Motion to adjourn by Cory McElwrath

2<sup>nd</sup> by Cassie Lavery

All in favor

Meeting adjourned @ 7:58 pm

A handwritten signature in blue ink that reads "Sondra LaFavers". The signature is written in a cursive style with a large initial 'S'.

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*Sondra LaFavers*, City Secretary