



Minutes – Regular Session City Council Meeting

CITY OF WOLFE CITY

April 11, 2022

City Council
Sharion Scott, Mayor

Jamie Moore Deana Williams Cory McElwrath Amy Pickering Casandra Laverty

Regular Session Minutes

1. Call to Order

Meeting called to order by Mayor Sharion Scott @ 6:03 pm

2. City Council Roll Call to determine quorum

Present: Deana Williams, Amy Pickering, Cory McElwrath, Jamie Moore

Absent: Cassie Laverty

3. Invocation

Invocation by Chief Matthew Martin

4. Pledge of Allegiance

5. Presentations

No presentations

6. Citizens to be Heard

Rod Allen, 704 S Preston - addressed the City Council about his concerns with the alley behind his house. He said that the contractors had left it very rough & unable to mow. He was also concerned about the new sewer clean outs that are above the ground. He used to be able to park his RV in the alley, but now he can't park there because of the clean outs. The Mayor said that we would do a work order to see if anything could be done to smooth out the ground.

7. Approve/accept Consent Calendar

City Council Meeting Minutes – Regular Meeting March 24, 2022

Motion by Cory McElwrath to approve the Regular Meeting Minutes, March 24, 2022

2nd by Deana Williams

All in favor

Motion passed

8. Approve/accept City Staff/City Council Reports or Proposed Agenda Items *(Non-agenda items may only be discussed by Councilmembers if the Councilmembers do so for the purpose of proposing that those items be placed on a future agenda.)*

Police Department Report; Court Clerk/Water Clerk report;
Public Works Dept., including work order report;
City Secretary report & financial reports; Mayor's reports

Motion by Amy Pickering to approve the city staff reports as presented

2nd by Cory McElwrath

All in favor

Motion passed

9. City Council Discussion

- A. Discussion and/or action to approve nominations for EDC Board members, Kristin Price & Nick Crockett

Motion by Jamie Moore to approve nominated EDC Board members, Kristin Price & Nick Crockett

2nd by Deana Williams

All in favor

Motion passed

- B. Discussion and/or action to revise the permit ordinances + Code of Ordinances.

Motion by Jamie Moore to table item and to be review at a later date

2nd by Amy Pickering

All in favor

Motion passed

Jamie Moore & Cory McElwrath will work to review all city ordinances & organize. City Secretary will contact American Legal Publishing Company to inquire about updating WC Code of Ordinances.

Cassie Laverty arrived late & joined the meeting @ 6:56 pm

- C. Discussion and/or action to approve KSA Engineering to assist City Hall personnel with building/zoning/construction permitting.

Motion by Deana Williams to approve KSA Engineering to assist City Hall personnel with building/zoning/construction permitting approvals. Cost of KSA services will be passed thru to the permit applicant & collected when the permit is issued.

- D. Discussion and/or action to on request for water service for Peyton Webster.

Motion by Jamie Moore to approve water service for customer, Peyton Webster, on the north side of Hwy 11 close to the Bailey Well. Upon customer acceptance of the installation bid, payment in full by the customer will be required prior to installation.

2nd by Cory McElwrath

All in favor

Motion passed

- E. Discussion and/or action concerning drainage in the S Jackson @ Hanna area with regard to 505 S Jackson

No Action

City Secretary to request an opinion letter from KSA Engineering concerning drainage @ 505 S Jackson. City will send letter to customer when it is received from KSA.

*Jeremy Kinkade said he would work on the ditches on the weekends.
Do work order to keep record of work done.*

- F. Discussion and/or action to regarding the Wolfe City building & subdivision regulations

Public Notice requirements were met with hearing prior to tonight's meeting. Caitlin will get a draft of the regulations to the City Secretary as soon as they are ready. Mayor requested that the draft be ready in sufficient time for the council to be able to review.

10. Executive Session

No executive session

11. Take action on any item discussed in Executive Session

No action

12. Discussion of take aways and assigned tasks.

*Matthew Martin - research for a candidate for intern position needed in the WCPD.
Matt to draft ad for TML and/or newspaper.*

Caitlin - Water meter lawsuit info & WC building regulations draft before May meeting.

Sondra - 1. Contact American Legal Publishing about Code of Ordinances for WC

2. Do work order for Jackson St ditch for drainage. Jeremy said he would do the work on the weekends. Workorder for record of work.

3. Request opinion from KSA Engineering of the drainage issue @ 505 S Jackson

13. NEXT MEETING DATE - MAY 9, 2022

14. Adjourn

*Motion to adjourn by Cory McElwrath
All in favor*

*2nd by Deana Williams
Meeting adjourned @ 8:05 pm*



Sondra LaFavers, City Secretary